



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	December 12, 2019
Subject / Report No:	EDTC-CW-02-20
Title:	Sydenham Capital Requests for Tenders & Quotes
Prepared by:	Savanna Myers, Director of Economic Development, Tourism & Culture Steve Furness, Senior Economic Development Officer Sharon Melville, Buyer
Reviewed by:	Kim Wingrove, CAO
Lower Tier(s) Affected:	All
Status:	Recommendation adopted by Committee as presented per Resolution CW06-20; Endorsed by County Council January 9, 2020 per Resolution CC13-20;

Recommendation

1. That Report EDTC-CW-02-20 regarding Sydenham Capital Request for Proposal, be received; and
2. That staff be authorized to proceed with the procurement and awarding of requests for tender and quotes prior to 2020 budget approval; and
3. That staff be authorized to proceed with these projects prior to Council approval as per Section 25.6 of Procedural By-law 5003-18.

Executive Summary

As noted in the October 2019 report CAOR-CW-15-19, staff continue to seek funding programs to assist with renovations at the Sydenham Campus. Recent contact with a potential funding program suggests an opportunity to receive support for work completed prior to March 31, 2020. The purpose of this report is to gain Council support to expedite the planned 2020 Sydenham renovations so that eligible costs are incurred prior to the funding deadline.

Background and Discussion

As discussed in CAOR-CW-15-19, \$310,000 in unspent funding from the 2019 Sydenham Campus capital budget has been carried forward and included in the 2020 budget, pending Council budget approval. Recent communication with one funding program indicated that our

submission is being reviewed. One of the requirements of the funding program is that the funds are required to be spent by March 31 2020. If the funds are spent by the deadline and the application is approved, the County will receive up to 50% of eligible expenses to date. Staff indicated to the funding authority that further work could be completed by the deadline.

The projects to be accelerated are: LED lighting conversion, building system upgrades, washroom upgrades, signage and fabrication equipment. All proposed capital projects have been previously identified, included in the 2020 budget is unspent funding for projects contained in the 2019 budget that are now planned to be completed in 2020.

In order to meet the March 31st deadline, staff would like to proceed with the procurement and award of tenders and quotes for eligible capital work.

Legal and Legislated Requirements

There are no legal or legislated requirements with this information report.

Financial and Resource Implications

In 2020, the total eligible grant percentage is up to 50% of the \$310,000 in unspent funding being carried forward into the 2020 budget for the Sydenham Campus.

Parking lot adjustments, phase two of the roof replacement and further signage will be done separately in 2020, outside of the March 31st deadline.

Relevant Consultation

- Internal – CAO, Director of Corporate Services, Deputy Treasurer, Purchasing Manager
- External – MC Architects, Maintenance/Facilities

Appendices and Attachments

None.